

IMMIGRATION ACT  
(Cap. 25:02)

IMMIGRATION (AMENDMENT) REGULATIONS, 2001  
(Published on 30th November, 2001)

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation
2. Amendment of Cap. 25:02 (Sub.Leg)

IN EXERCISE of the powers conferred on the Minister of Labour and Home Affairs by section 34 of the Immigration Act, the following Regulations are hereby made—

1. These Regulations may be cited as the Immigration (Amendment) Regulations, 2001. Citation

2. The Immigration Regulations are hereby amended by substituting for Form 16 thereof, the following new form— Amendment of Cap. 25:02 (Sub. Leg)

“Form 16

APPLICATION FOR RESIDENCE PERMIT  
(sec 19 and reg 15)

NOTES AND INSTRUCTIONS

1. This form shall be completed in English and the contents thereof declared before a Commissioner of Oaths.
2. This form need not be completed by the spouse or children under the age of 18 years of a person in possession of a residence permit or applying for a residence permit unless the Immigrants Selection Board so requires.
3. Dependents who are not persons covered by paragraph 2 above are required to apply separately if they wish to stay in Botswana and their applications should be supported by the person(s) upon whom they will depend while in Botswana.
4. The following documents shall be attached to the application—
  - (a) four identical passport size photographs of each person (taken at the time of his application) on which his features are clearly and correctly depicted. One photograph to be certified on the reverse side by a Commissioner of Oaths;
  - (b) a birth certificate or a certified copy thereof in respect of each applicant. If the applicant is unable to provide such proof of birth, a statement setting out the reasons must be attached;
  - (c) if married, a marriage certificate or a certified copy thereof. If the applicant is unable to provide such proof of marriage, a statement setting out the reason must be attached;

- (d) if legally separated or divorced, a copy at the court order in question certified as being correct by an official of the court which made it;
  - (e) a medical report for each applicant in the form set out in the Schedule;
  - (f) in the case of an employee certified copies of the applicant's certificates and references or testimonials;
  - (g) in the case of an investor/self-employed person, certified copies of the company's certificate of incorporation, applicant's share certificate and proof of investment;
  - (h) such other documents as in the special circumstances of the applicant are required to be attached/provided; and
  - (i) applications for renewal should be submitted three (3) months before the expiry of the permits. The original permits should accompany the application.
- Any application not accompanied by all required documents is incomplete and will not be accepted.

## PART I

Each of the following questions must be answered fully by all applicants. If insufficient space is provided for the answer, it must be given on a separate sheet and attached to the application.

1. Is this an application for—
  - (a) a new permit
  - (b) renewal of existing permit
2. Surname (block letters) .....
3. Forenames (block letters) .....
4. Marital Status:      single ☐      married ☐      divorced ☐  
                                          ☐ widowed
5. Date of birth .....
6. Gender:                      ☐ Male                      ☐ Female
7. Place and country of birth: .....
8. Passport details:
 

| Self                                | Spouse |
|-------------------------------------|--------|
| Passport number .....               | .....  |
| Place of issue .....                | .....  |
| Date of issue .....                 | .....  |
| Date of expiry .....                | .....  |
| Nationality (state name of country) |        |
| .....                               | .....  |

9. (a) Present nationality (state name of country) .....

(b) Previous nationality (state name of country) .....

10. (a) Present postal address (in full) .....

(b) Residential address ..... Plot number .....

Street name ..... Village/Town .....

11. Languages applicant is able to read and write .....

12. (a) Countries and places of residence during the last ten years. ....

(b) Have you ever travelled on the passports of any of those countries? If so, give particulars:

.....

.....

13. Date of arrival in Botswana. ....

14. Place of entry into Botswana .....

15. (a) Full name of spouse .....

(b) Place and date of birth of spouse .....

(c) Countries and places of residence of spouse during the last 10 years

.....

.....

.....

Is your spouse applying for residence in Botswana?

.....

16. Particulars of children under the age of 18 years, by any marriage or adoption.

| NAME | AGE | MALE/FEMALE | Whether applying for residence |    |
|------|-----|-------------|--------------------------------|----|
|      |     |             | YES                            | NO |
|      |     |             |                                |    |
|      |     |             |                                |    |
|      |     |             |                                |    |
|      |     |             |                                |    |
|      |     |             |                                |    |
|      |     |             |                                |    |
|      |     |             |                                |    |

17. Have you or those accompanying you ever been ordered to leave or prohibited from entering Botswana or any other country?

If so, give particulars .....

.....

.....

18. Have you or those accompanying you ever been sentenced in any country to any period of imprisonment either without the option or in default of payment of a fine (whether or not such imprisonment or such fine was suspended), or to any sentence for an offence involving violence, dishonesty or the non-payment of any tax or duty? If so, give particulars;

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.....

.....

19. Give reasons for applying for a permit: .....

.....

.....

20. State the period for which a permit is sought: .....

21. Do you propose to take up employment or engage for reward in any business, profession or other occupation in Botswana?

If yes, please complete application for work permit and attach to this form once you have completed it.

## PART II

Applicants who fall under these categories should refer to the requirement list attached to this form.

1. If you do not propose to take up paid employment or engage for reward in any business, profession or other occupation in Botswana, what are your reasons for applying for a residence permit? Tick the appropriate box.

Dependent

Student

Immigrant

Volunter

Missionary

If any other please specify .....

2. If applying for renewal give details of existing permit

- (a) Permit Number:
- (b) Date of issue:
- (c) Place of issue:
- (d) Date of expiry:

| Work Permit | Residence Permit |
|-------------|------------------|
|             |                  |

3. State how you intend to support yourself and your dependents (if any).

Give full details supported by documentary proof:

.....

PART III

I ..... declare that the information furnished by me in this application is true and correct.

Date ..... Signature .....

declared before me at ..... this .....

Day of ..... 200..... time .....

.....  
*Commissioner of Oaths*

FOR OFFICIAL USE ONLY

IMMIGRATION

Fee of ..... Collected by .....

General Receipt No ..... Dated .....

LABOUR

Fee of ..... Collected by .....

General Receipt No ..... Dated .....

Comments and recommendations: .....

.....

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Signature ..... Designation .....

Date .....

MADE this 20th day of November, 2001.

D.K. KWELAGOBÉ,  
*Minister of Labour and Home Affairs.*